

ISABEL ORNELAS

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EXPERIENCE

Script Supervisor

Los Angeles, CA

Independent Short Films

September 2022 - July 2025

- Supervised continuity across 13 short films (156 script pages, 160 scenes) with crews of 10 to 40 members
- Identified and annotated continuity issues in scripts, improving shoot efficiency and reducing reshoots by 95%
- Produced key production documents, including breakdowns, progress reports, lined scripts, and editor's logs, to support timely post-production
- Collaborated closely with directors and department heads to resolve on-set discrepancies, streamlining production timelines by 70% and strengthening cross-departmental communication

Projectionist

Northridge, CA

California State University, Northridge

August 2023 - May 2025

- Coordinated 5+ weekly lectures and screenings with professors, optimizing audiovisual setups and troubleshooting equipment to maintain 99% technical readiness for classes up to 40 students
- Diagnosed and resolved live audiovisual issues in real time, maintaining seamless classroom experiences with 98% reliability
- Communicated with professors to optimize presentations and content delivery across 75+ screenings per semester
- Trained 5+ new hires in audiovisual setup, live troubleshooting, and operational protocols to ensure team effectiveness and reliability

Intern

Remote

Calling Card Group

August 2024 - December 2024

- Researched and evaluated data on 30 horror film festivals and 20 award-winning filmmakers, generating reports to support discovery of emerging talent
- Analyzed 100 horror intellectual properties, identifying and recommending candidates for potential development
- Compiled social media and advertising cost analyses across 8 platforms, informing strategic marketing and budgeting decisions

Festival Volunteer

Los Angeles, CA

Los Angeles Latino International Film Festival

May 2024 - June 2024

- Guided 200+ industry attendees to festival panels at the Roosevelt Cinegrill Theater through clear signage and direct communication
- Coordinated logistics for the Youth Cinema Project, distributing lunches and passes while ensuring 100+ filmmakers and families arrived on time to screenings
- Oversaw panel transitions coordinating breakdown of stage to prepare the venue for subsequent events

EDUCATION

California State University, Northridge

Northridge, CA

Master of Fine Arts in Screenwriting, May 2025 | *summa cum laude*

Bachelor of Arts in Film Production, December 2022 | *magna cum laude*

Minors: Communication and Entrepreneurship

SKILLS

- **Creative & Storytelling:** Final Draft, Scriptation, Peter Skarratt Script Supervisor Software, Adobe Creative Cloud (Premiere Pro, Photoshop, Illustrator), Canva
- **Production & Development:** Script Supervision, Script Coverage, Film Continuity, Story Analysis, Content Strategy
- **Professional Tools:** Google Workspace, Microsoft 365, Miro, Zoom, Slack
- **Soft Skills:** Collaboration, Adaptability, Communication, Time Management, and Problem Solving
- **Languages:** English & Spanish (Bilingual)